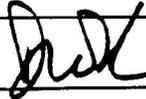


ADMINISTRATIVE MANUAL
TOWN OF LOS GATOS

Subject: Americans with Disabilities
Notice on Town Agendas

Page: 1 of 1

Section Number:

Approved: 

Effective Date: 8/2/94

Revised Date:

PURPOSE

To provide access to public meetings of the Town.

SCOPE

This policy applies to all Town boards, commissions or committees.

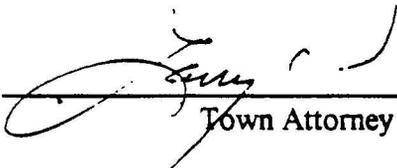
POLICY

As part of the requirements under the Americans with Disabilities Act, we are required to provide notice of whom to contact in advance of the meeting for assistance to disabled individuals who might wish to participate. This is particularly important because some of our meeting locations may not be readily accessible to disabled persons.

Therefore, the following notice will be provided in at least one location on each Town agendas for boards, commission or committees:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the _____ Department, at (408) _____. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR § 35.102-35.104]

APPROVED AS TO FORM:


Town Attorney

MEMORANDUM

DATE: August 2, 1994

TO: Town Manager
Town Clerk
Department Heads

FROM: Larry E. Anderson, Town Attorney 

SUBJECT: Americans with Disabilities Notice on Agendas

As part of our obligation to provide access to public meetings of the Town, we are required to provide notice of whom to contact in advance of the meeting for assistance to disabled individuals who might wish to participate. This is particularly important because some of our meeting locations may not be readily accessible to disabled persons.

Therefore, please provide the following notice in at least one location on each of your agendas for boards, commissions, or committees:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the _____, (408) _____. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR § 35,102-35.104].

Please call if you have any questions.

TOWN OF LOS GATOS
TOWN COUNCIL/PARKING AUTHORITY/
REDEVELOPMENT AGENCY AGENDA
110 EAST MAIN STREET - COUNCIL CHAMBERS (DOWNSTAIRS)
SEPTEMBER 6 (TUESDAY), 1994

7:30 PM INTERVIEWS

Arts Commission (___)
Board of Appeals (___)
Personnel Board (___)

7:45 PM MEETING CALLED TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CLOSED SESSION REPORT

APPOINTMENTS

Arts Commission (2)
Board of Appeals (1)
Personnel Board (1)

Note: The Town of Los Gatos has adopted the provisions of Code of Civil Procedure § 1094.6; litigation challenging a decision of the Town Council must be brought within 90 days after the decision is announced unless a shorter time is required by State or Federal law.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Patsy Madrid, (408) 354-6832. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.