



ARTS AND CULTURE COMMISSION

Brian Bernasconi
George Havelka
Thomas Spilsbury
Colleen Wilcox

Cheryl Hare
Dawn Rose
David Stonesifer

TOWN OF LOS GATOS ARTS AND CULTURE COMMISSION AGENDA

WEDNESDAY, APRIL 16, 2014, 4:00 P.M.

**Los Gatos Library
100 Villa Avenue
Los Gatos, California**

PARTICIPATION IN THE PUBLIC PROCESS

The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item NOT on the agenda, you may do so during the Verbal Communications period. The time allocated to speakers may change to better facilitate the Arts and Culture Commission meeting.

The purpose of the Arts and Culture Commission meeting is to conduct the business of the community in an effective and efficient manner. This is done by following meeting guidelines set forth in State law and in the Town Code. Conduct which is considered disruptive during Arts and Culture Commission meetings includes, but is not limited to:

- Addressing the Arts and Culture Commission without first being recognized;
- Interrupting speakers, Arts and Culture Commission members, and Town staff;
- Continuing to speak after the allotted time has expired;
- Failing to relinquish the podium when directed to do so; and
- Repetitiously addressing the same subject.

For the benefit of the community, the Town of Los Gatos asks that you follow the Town's meeting guidelines while attending Arts and Culture Commission meetings and treat everyone with respect and dignity.

Writings related to an item on Arts and Culture Commission meeting agenda distributed to members of the Commission within 72 hours of the meeting are available for public review at the front desk of the Los Gatos Public Library, located at 100 Villa Avenue and are also published on the on the official Town of Los Gatos website. Copies of desk items distributed to members of the Commission at the meeting are available for review in the Los Gatos Library.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager's Office at (408) 354-6832. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to the meeting. [28 CFR 35, 102-35.104]

1. **ROLL CALL**
2. **APPROVAL OF MINUTES**
March 19, 2014 (Attachment 1)
3. **COMMUNICATIONS**
 - 3.1 Verbal (Three minute time limit per speaker for subjects not agendized)

Los Gatos 4th of July Event and Los Gatos Art Association
 - 3.2 Written
4. **ARTS PLAN**
 - 4.1 Public Art: Status Report (Rose, Stonesifer, Wilcox)
 - 4.2 Forbes Mill Footbridge Project: Status Report (Havelka, Spilsbury)
 - 4.3 Communications Committee: Status Report (Havelka, Spilsbury)
5. **STAFF UPDATES**
 - 5.1 Presentation and Discussion on the Brown Act
 - 5.2 Update Enabling Resolution
6. **OTHER BUSINESS**
 - 6.1 Approval of the 2014/15 FY Arts Grants Recommendations
 - 6.2 Election of Vice Chair
7. **ADJOURNMENT**
Adjourn to May 21, 2014

ATTACHMENTS:

1. March 19, 2014 Minutes

ATTENDANCE: Please contact the Town Manager's Office at (408) 354-6834 if you are unable to attend. The Town Attendance Resolution states that any commissioner who is absent from three regular meetings held in a consecutive twelve month period, shall surrender his or her office on the Commission.



MEMORANDUM

Office of the Town Manager

To: Arts and Culture Commission

From: Christina Gilmore, Assistant to the Town Manager

Subject: FY 2014/15 Community Grant Allocation Recommendations

Date: April 4, 2014

RECOMMENDATION

Consider the allocation of Arts and Culture Community Grant funds for FY 2014/15 as revised at the March 19, 2014 Arts and Culture Commission public hearing:

1. Adopt a recommendation to the Town Council that it allocate FY 2014/15 Arts, Cultural and Educational grants as shown in Exhibit A.

BACKGROUND

The Community Grant program provides grants to non-profit agencies through the General Fund. Arts, Cultural and Educational grants are reviewed by the Arts and Culture Commission for recommendation to the Town Council; the Human services applications are reviewed by the Community and Senior Services Commission. The grant application process is on a one-year cycle; the applications discussed in this report are requesting funds for FY 2014/15.

This report summarizes a revised recommendation of the Arts and Culture Commission developed at its March 19 meeting. At this meeting, the Arts and Culture Commission heard verbal presentations from arts grants applicants and considered the preliminary recommendation for FY 14/15 funding developed by the Arts, Cultural and Educational Grant Evaluation Committee.

Due to a lack of quorum, the Commission did not take action on adopting a final recommendation to the Town Council and is submitting a revised funding recommendation for consideration and adoption as a final recommendation to the Town Council at the April 16 Commission meeting. The Town Council will consider the Commission's recommendation at its May 19 meeting.

DISCUSSION

The Town received six applications for funding in the Arts, Cultural and Education category. Summaries of these applications are attached as Attachment 3. As noted above, the Arts and Culture Commission met on March 19 and held a public hearing to review the funding recommendations submitted by the Arts, Cultural and Educational Grant Evaluation Committee and to hear presentations from each of the applicants. The Commission is recommending the allocation of \$19,830 for agencies in the FY 2014/15 budget year.

Revised Funding Recommendation

The Arts and Culture Commission carefully considered the recommendations for funding presented by the Arts, Cultural and Educational Grant Evaluation Committee, and after closing the public hearing from which three applicants provided additional information on their agencies and answered clarifying questions from the Commission, the following revised recommendations are presented for Commission consideration.

The recommendation for the FY 14/15 Arts, Cultural and Educational grants is to fund the Art Docents of Los Gatos for the requested amount of \$4,000; the Commission Arts Plan for \$8,400; the Festival Theatre Ensemble for \$1,400; the Los Gatos Community Concert Association for \$1,000; The Museums of Los Gatos for \$4,000 and St. Luke's Sunset Concert Series for \$1,000. A summary of these recommendations is included in Exhibit A.

CONCLUSION

The Arts and Culture Commission recommends that the revised funding recommendations be approved and adopted as a final recommendation to the Town Council regarding the FY 2014/15 Community Grant funds for Arts, Cultural, and Educational programs.

ATTACHMENTS

1. ACC Minutes from the meeting of March 19, 2014
2. FY 2014/15 Arts, Cultural and Educational Grant Funding Memorandum
FY 2014/15 Arts, Cultural and Education Grant Funding Recommendations
3. Arts, Cultural and Educational Grant application summaries

Distribution

Art Docents of Los Gatos
Festival Theater Ensemble
Los Gatos Community Concert Association
Museums of Los Gatos
St. Luke's Sunset Concert Series

**Arts, Cultural and Educational Grants
FY 2014/15 Revised Funding Recommendations**

Agency	FY 2012/13 Allocation	FY 2013/14 Allocation	FY 2014/15 Request	FY 2014/15 Evaluation Committee Revised Recommendation
Art Docents of Los Gatos	\$2,000	\$4,000	\$4,000	\$4,000
Arts Plan*	\$0	\$0	\$10,000	\$8,400
Festival Theatre Ensemble	\$1,000	\$1,400	\$1,400	\$1,400
Los Gatos Community Concert Association	\$1,000	\$1,000	\$1,000	\$1,000
Photographic Guild of Los Gatos**	\$1,000	\$0	\$0	\$0
Museums of Los Gatos***	\$0	\$0	\$5,000	\$4,000
St. Luke's Sunset Concert Series	\$1,000	\$1,000	\$1,000	\$1,000
TOTAL	\$6,000	\$7,400	\$22,400	\$19,800

*In FY 2013/14 the Town Council allocated \$12,430 to the Arts Plan from funds previously set-aside for the Museums of Los Gatos.

**Photographic Guild of Los Gatos did not apply for grants funds in FY 2013/14 or FY 2014/15.

***The Museums of Los Gatos became eligible to apply for grant funds in the FY 2014/15 funding cycle.