

MINUTES
LOS GATOS LIBRARY BOARD

May 8th, 2013

A regular meeting of the Los Gatos Library Board was held on Wednesday, May 8th 2013, 3:00 p.m.

Present: Tom Atkinson, Rita Baum, Lyn Dougherty, Shelley Katz, Kitty King and Henry Bankhead, Secretary.

Call to Order: The meeting was called to order by Tom Atkinson at 3:02 P.M.

Motion to approve March 13th, 2013 minutes made and approved

No public comment.

Agenda Review—questions arose as to what this entails

Town Librarian's Report – Henry

- New Customer Service Supervisor Position open
- Library will be presenting at CLA conference in November on using Improv to enhance customer service.

Vice Chair—Shelley Katz is the vice-chair

Discussion of the functions, duties and responsibilities of the library board – the meeting with Debra Doyle on April 26th was very useful. Discussion of the meeting was held.

CalTac – Board wonders why this is still on the agenda - meeting in Ontario discussed

Customer Service Values – Town Librarian explained functions of customer service values document.

Update-Budget – Town librarian referred to earlier comments on the budget.

Announcements - none

Date for next meeting: The next regular meeting is scheduled for Wednesday, July 10th 2013.

With no further business to be brought before the Board, the meeting was adjourned at 3:50 P.M.

Submitted by Henry Bankhead