



## SPECIAL MEETING

### TOWN OF LOS GATOS TOWN COUNCIL AD HOC CITIZEN COMMITTEE

#### *Town Council Ad Hoc Citizen Committee*

*Marico Sayoc, Vice Mayor  
Steve Leonardis, Council Member  
Lee Fagot, Resident  
Mark Robinson, Resident  
Jak Van Nada, Resident*

## AGENDA

**TOWN COUNCIL CHAMBERS  
110 EAST MAIN STREET**

**February 4, 2016 – 1:00 P.M.**

### **MEETING CALLED TO ORDER**

### **ROLL CALL**

### **VERBAL COMMUNICATIONS** *(Three minute time limit)*

1. Welcome and Introductions
2. Selection of Chair and Vice Chair
3. Discuss the Committee Role, Scope, and Process
4. Future Scheduling and Potential Topics

### **ADJOURNMENT**

#### Attachments:

1. September 15, 2015 Town Council Staff Report & Minutes
2. Santa Clara County Registrar of Voters (ROV) November 2016 Election Calendar
3. Ad Hoc Citizens Committee Roster

cc: Post *(also posted on Town Web)*  
Town Council

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager's Office at (408) 354-6834. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting [28 CFR §35.102-35.104]



MEETING DATE: 02/04/16  
ITEM NO: 3

AD HOC COMMITTEE REPORT

DATE: JANUARY 29, 2016  
TO: AD HOC COMMITTEE  
FROM: LAUREL PREVETTI, TOWN MANAGER *Jennifer Callaway for Laurel Prevetti*  
SUBJECT: DISCUSS THE COMMITTEE ROLE, SCOPE, AND PROCESS

RECOMMENDATION:

Review and discuss the Committee Role, Scope, and Process.

BACKGROUND:

The Town of Los Gatos has a strong history of prudent fiscal management as demonstrated by meeting or exceeding its reserve targets and using excess General Fund monies to fund the Town’s capital improvement program. Unlike some less fiscally resilient California cities, Los Gatos does not have a structural deficit and the Town is able to make its debt, pension obligation, and Other Post-Employment Benefit (OPEB) payments in a timely manner. Despite the strong operating budget, a continuing need that has been identified over the years is a dedicated revenue funding source for improvements to the Town’s capital infrastructure.

At its September 15, 2015 meeting, the Town Council reviewed and identified two potential revenue sources for long range capital funding that includes exploration of (1) a Transient Occupancy Tax (TOT), and (2) a Utility Users Tax (UUT). The Town Council also established an Ad Hoc Citizen Committee (Committee) consisting of two Council Members and three Los Gatos residents to conduct the exploration of the funding options. Following an extensive community-wide recruitment process, resident appointments to the Ad Hoc Committee were made at the October 20 and December 15, 2015 Council meetings (Attachment 3 includes the Committee Roster).

DISCUSSION:

**Ad Hoc Committee Role**

Per Council direction, the Ad Hoc Committee has been formed to work with Town staff to study the issues for each proposed revenue measure, seek public input through a community survey, and report back to the Council with a recommendation and drafted ballot language, if any. The timeline for this process is as follows:

PREPARED BY:

*[Signature]*  
STEVE CONWAY  
Finance Director

*[Signature]*  
CHRISTINA GILMORE  
Assistant to the Town Manager

Reviewed by: \_\_\_\_\_ Assistant Town Manager *[Signature]* \_\_\_\_\_ Town Attorney *[Signature]* \_\_\_\_\_ Finance

DISCUSSION (cont'd):

- March 2016 – Committee presents report and draft language to Council
- April 2016 – Further Consideration by Town Council of draft language for ballot measures and authorizing Ordinances and Council Resolution
- June 2016 – Approval of Town Council Resolution placing revenue generating measure on the November 2016 election

**Ad Hoc Committee Scope**

Attachment 1 includes the staff report, desk item, addendum, public comments, and the approved meeting minutes from the September 15, 2015 Council meeting. These documents provide an overview of the seven revenue options presented by staff that Council has the authority to enact by majority vote after due notice. Of the seven revenue options presented, Council voted to have the Committee explore increasing revenue through TOT and UUT. To assist the Committee in their exploration of these revenue measures, Staff is providing a summary explanation for each measure.

***Transient Occupancy Tax (TOT)***

TOT is a general tax imposed on occupants renting or occupying rooms in a hotel, motel, inn or other type of lodging for 30 days or less. TOT rates are set by each city or jurisdiction at their discretion. Some cities offer exemptions to federal and state employees travelling on business. Currently, there is a concern about capturing TOT through the online booking of rooms. The Town's current TOT rate is 10% with the City and County of San Francisco at 14%, Santa Clara at 11.5% including 2% Community Facilities District (CFD) with hotels near Levi Stadium, Sunnyvale at 10.5%, and San Jose and Mountain View each at 10%.

Please refer to p. 8 of the September 15, 2015 staff report included with Attachment 1 for additional information and analysis for this potential revenue measure.

***Utility User Tax (UUT)***

UUT is a tax imposed on the use of a utility to collect a user's tax on electric, gas, cable, television, water, and telephone services. These taxes are levied by a city or jurisdiction and collected by the utility and remitted back to each city or jurisdiction. A UUT may be imposed as a general or special tax; however there are differences in the voter requirements for each. The average rate of UUT throughout the state is 5.5%, and over \$2 billion is collected annually by cities and counties. On average, UUT taxes provide 15% of General Fund revenues. Based on surveys of Santa Clara cities with UUT in place, the average amount collected is approximately 6% to 7% of General Fund revenues. Assuming the Town receives a similar percentage of revenues; the estimated Town revenues from a UUT would approximately generate \$2- \$3 million annually. Statewide, most large cities have UUTs, meaning roughly half of California residents and businesses pay some form of utility user tax.

Please refer to p. 9 of the September 15, 2015 staff report included with Attachment 1 for additional information and analysis for this potential revenue measure.

CONCLUSION AND NEXT STEPS:

Staff recommends that the Committee review the role and scope of the Committee, the proposed timeline to return to the Town Council with recommendations, and discuss the potential revenue measure options presented for the Committee's consideration. The following questions may assist with the discussion:

1. Is there any interest by the Committee in pursuing a UUT?
2. Is there any interest by the Committee in pursuing a TOT?
3. Given the election calendar as outlined by the Registrar of Voters (Attachment 2), should the exploration of revenue measures for UUT and TOT be addressed together or in separate timetables?
4. What additional information does the Committee need from Staff to assist in deciding if either of these two revenue measures are viable options to recommend to Council?

Each option brings with it potential costs and timetables for preparing a measure for the November 2016 ballot. These issues would be explored more fully depending on Ad Hoc Committee direction.

COORDINATION:

The preparation of this report was coordinated with the Finance Director, the Town Attorney, the Clerk Department, and the Town Manager's Office.

Attachments:

1. September 15, 2015 Staff Report
2. Santa Clara County Registrar of Voters November 2016 General Election Calendar
3. Ad Hoc Citizen Committee Roster



MEETING DATE: 09/15/15  
ITEM NO: 6

COUNCIL AGENDA REPORT

DATE: SEPTEMBER 9, 2015

TO: MAYOR AND TOWN COUNCIL

FROM: LAUREL PREVETTI, TOWN MANAGER

SUBJECT: LONG RANGE CAPITAL FUNDING OPTIONS:

- A. IDENTIFY SPECIFIC FUNDING OPTIONS FOR FURTHER EXPLORATION;
- B. IF SPECIFIC FUNDING OPTIONS REQUIRING VOTER APPROVAL ARE IDENTIFIED BY THE TOWN COUNCIL, ESTABLISH AN AD HOC CITIZEN COMMITTEE INCLUDING TWO COUNCIL MEMBERS AND THREE LOS GATOS RESIDENTS TO CONDUCT THE EXPLORATION OF THE FUNDING OPTIONS; AND
- C. APPOINT TWO COUNCIL MEMBERS TO THE NEWLY FORMED AD HOC CITIZEN COMMITTEE AND INITIATE THE RECRUITMENT FOR THE RESIDENT MEMBERS OF THE COMMITTEE WITH THE INTENTION OF INTERVIEWING AND SELECTING MEMBERS AT OR BEFORE THE OCTOBER 20, 2015 TOWN COUNCIL MEETING.

RECOMMENDATION:

Staff recommends that the Town Council:

- 1. Identify specific funding options for further exploration.
- 2. If specific funding options requiring voter approval are identified by the Town Council, establish an Ad Hoc Citizen Committee with two Council members and three Los Gatos residents to conduct the exploration of the funding options; and
- 3. Appoint two Council members to the newly formed Ad Hoc Citizen Committee and initiate a recruitment for the resident members of the Committee with the intention of interviewing and selecting members at or before the October 20, 2015 Town Council meeting.

PREPARED BY:

STEPHEN CONWAY

Director of Finance and Administrative Services

Reviewed by:

Assistant Town Manager Town Attorney Finance

DISCUSSION:

To fund capital projects, the Town of Los Gatos has consistently relied upon year-end savings which has averaged \$2.5 million dollars annually. Other on-going capital funding sources include Road Impact Fees, Gas Tax, Traffic Mitigation revenue, Utility Undergrounding Fees, and Storm Drain revenues. The Town may also receive one-time grants and has approximately \$350,000 in Community Benefit dollars which can be used under specified terms and conditions. With increasing costs and growing infrastructure needs, the Town Council directed staff to prepare a list of additional revenue options specifically dedicated to capital funding sources. The revenue options are organized into two categories: (1) Council authority to approve and (2) subject to voter approval.

At the September 15, 2015 Council meeting, staff will prepare an overhead exhibit listing all of the revenue options to assist the Council's discussion. After considering public testimony, the Council should identify which revenue option(s) it would like to explore further. If Council identifies one or more options requiring voter approval, staff recommends the formation of an Ad Hoc Citizen Committee to work with staff as discussed later in this report.

**Revenue Options under the Council's Approval Authority**

Staff has identified seven revenue options that Council has authority to enact by majority vote after due notice:

- Sale or Lease of Property
- Taxation of Short-Term Vacation Rentals
- Commercial Property Business License
- Business License Tax Audit and Amnesty Program
- Sidewalk Repair Cost Sharing
- Change in Refuse Vehicle Impact Fee
- Certificates of Participation

***Sale or Lease of Property***

The Town owns four properties that have could potentially be sold or leased, generating approximately \$4 million to \$10 million one-time funds or \$325,000 to \$655,000 in on-going annual lease revenue.

<b>Sale or Lease of Property</b>		
<b>Property</b>	<b>Market Value One-time Revenue</b>	<b>Rental Rate On-going Annual Revenue</b>
14850 Winchester Avenue	\$1,800,000 - \$4,000,000	\$155,000*
4 New York Avenue (Venue)	\$700,000- \$2,500,000	\$50,000-\$175,000
75 Church Street (Forbes Mill)	\$550,000 - \$1,000,000	\$50,000 - \$100,000
4 Tait Avenue (Museum)	\$1,000,000 - \$2,500,000	\$70,000 - \$225,000
<b>Total</b>	<b>\$4,050,000 - \$10,000,000</b>	<b>\$325,000 - \$655,000</b>

\*Only one rentable lot

DISCUSSION (cont'd):

Town owned properties located at 20 Dittos Lane and 225 W. Main Street have Below Market Price (BMP) housing requirements and therefore have not been considered for capital funding purposes. Council may direct the sale or lease of any or all of these properties and earmark funds to the General Fund Appropriated Reserve (GFAR) Capital Projects Fund, either for a specific project or general capital funding.

***Taxation of Short-Term Vacation Rentals***

Under Town Code, short-term vacation rentals are not currently permitted within the Town of Los Gatos. Short-term vacation rentals are typically defined as a dwelling unit, other than a dwelling unit located in a hotel, that is rented to a tenant for a period of not more than 30 consecutive days. With the advent of independent online booking websites such as Airbnb.com, municipalities are experiencing a trend in what is being described as an emerging "peer-to-peer" economy. In these "peer-to-peer" economics, owners rent out something they are not using, such as a house, to a stranger on a short-term basis. The Town of Los Gatos does not currently permit these short-term vacation rentals, however has received a handful of inquiries during the summer of 2015 about how to legally register short-term rentals as businesses within the Town. Many jurisdictions are currently grappling with how to treat these types of rentals, local examples being the City of San Jose and San Francisco. The Town could consider permitting these rentals thereby requiring a short-term vacation rental permit, Business License Tax and Transient Occupancy Tax (TOT).

Should Council wish to pursue this funding source further staff would request additional time to draft Town Code language permitting short-term rentals and identifying appropriate fee structures for permits and business license tax. At this point staff estimates permitting short rentals could result in at least \$100,000 in additional revenue annually.

Council has the following options for short-term vacation rentals:

1. Change Town Code and authorize short-term vacation rentals within Town limits, or within designated districts, or
2. Maintain current practice of not permitting short-term vacation rentals

***Commercial Property (Landlord) Business License***

In enforcement of the Town's business license tax program, commercial property owners are not required to pay a business license tax since the tenant of the commercial property is required to have a business license for their business operating out of the commercial property. Taxing the commercial property owner could be considered a double tax of the property. However in practice, taxing commercial property owners would be taxing rental revenue derived from that building, whereas the tenant of the building is required to pay a business license tax on their business. Staff surveyed fourteen Santa Clara County jurisdictions and found that four, Los Altos, Milpitas, San Jose and Sunnyvale, tax commercial properties. The tax charged ranges from a \$35 annual fee in Milpitas and a maximum annual fee of \$5,000 in San Jose (based on square feet). Staff estimates taxation of commercial property owners could result in at least \$100,000 in additional business license tax revenue annually.

DISCUSSION (cont'd):

Council has the following options for taxation of commercial property owners:

1. Maintain current practice, not requiring business license taxation for commercial property owners, or
2. Authorize staff to enforce business license taxation of commercial property owners. Staff would recommend fees be charged for FY 2015/16 forward. No Town Code change is required.

***Business License Tax Audit and Amnesty Program***

All businesses operating within the Town of Los Gatos are required to pay a business license tax. There are approximately 3,200 businesses operating within the Town and during the summer of 2015 staff audited 23% of these businesses to assess the Town's exposure to non-licensing. Based on this audit, staff found that approximately 8% of businesses are operating without a valid business license. Since business license tax varies depending on the classification of the business, (i.e. retail, service, professional, etc.), it is difficult to determine the lost revenue from these non-licensed businesses.

The Town could elect to initiate a Business License Amnesty program, in which staff would mail notification letters to all Town addresses outlining the requirement for obtaining a business license and offering a penalty free period of time for anybody with past tax due to the Town to bring their license current without penalty. This would generate one-time money as well as on-going revenue as the business would then be captured in the Town's database for future collection.

Amnesty programs often work best when combined with a business license audit. The audit completed during the summer only captured business operating out a business location within the Town. Home-based businesses are difficult to identify and were not part of the scope of the audit completed this summer. There are a variety of independent companies that perform contract business license audit services. Saratoga, San Jose and Campbell have all conducted business license audits with varying success. The City of Saratoga hired an outside consultant to complete their business license audit and estimated to receive approximately \$150,000 in additional tax revenue. City of Saratoga did not offer an amnesty program and did advise that they received significant complaints from the community during the audit process. If Council wishes to pursue a business license audit further, staff recommends a request for proposal (RFP) be issued to identify a vendor to provide these services.

Council has the following four business license tax options:

1. Offer a Business License Amnesty Program only,
2. Conduct a Business License Audit and offer a Business License Amnesty Program,
3. Issue an RFP for a service provider and conduct a Business License Audit only, or
4. Maintain current in-house enforcement of business license program.

***Sidewalk Repair Cost Sharing***

The Town of Los Gatos currently operates a sidewalk replacement service to residents at no cost. Some municipalities in Santa Clara County (SCC) offer these programs with a cost-sharing attribute. For example, the City of Gilroy requires a 50% cost sharing while San Jose requires residents to pay the full cost of sidewalk replacement.

DISCUSSION (cont'd):

The Town currently expends approximately \$300,000 annually for residential sidewalk repairs. With residents sharing 50% of the costs, the Town could receive an additional \$150,000 in revenue annually. Cost-sharing programs require significant administrative support at an estimated cost of \$70,000 annually. Therefore, a 50% cost sharing agreement for residential sidewalk replacement would likely result in approximately \$80,000 in annual revenues that could be allocated for other capital improvements.

Council may direct staff to further pursue a cost sharing arrangement for sidewalks repairs. The Council may also indicate an initial percentage or range of cost sharing percentages as this option is explored further.

***Change in Refuse Vehicle Impact Fee***

West Valley Collection and Recycling (WVCR) submits proposed rates to the West Valley Solid Waste Management Authority (WVSWMA) on an annual basis. The WVSWMA votes to ratify the proposed rates [including a consumer price index (CPI) increase for collection services], new increased fees assessed by other agencies, new services, and any fees requested by local agencies. Staff recommends requesting an increase in Refuse Vehicle Impact fees for the next three years of \$120,000 annually to more fully recapture the damage incurred to Town streets by refuse vehicles. The Town's recommended fee increase is based on the Refuse Vehicle Street Maintenance Cost Analysis study completed by the Town in spring 2015. These fees would be incorporated into the WVCR's fee calculation and recommendation submitted to the WVSWMA Board for ratification.

The WVSWMA is a four member Joint Powers Authority (JPA) and rates are considered at a public meeting, requiring three votes to ratify. The Town Council could elect to specifically designate these dollars to the fund capital projects. Three of the West Valley cities, Campbell, Saratoga and the Town of Los Gatos dedicate Refuse Vehicle Impact Fee revenues to infrastructure repairs and maintenance. This is an option that Council may affirmatively select for further exploration.

***Certificates of Participation***

The Town has in the recent past issued Certificates of Participation (COP), including approximately \$15 million in 2010 for the new Library and \$10 million in 2002 for Downtown Street and Park improvements. These certificates were passed with a simple majority vote. The annual debt service of approximately \$2 million per year was secured by a lease with the Town's Redevelopment Agency. The result being that no ongoing Town revenues like sales or property tax was needed to fund the annual debt service. With the loss of the Town's Redevelopment Agency in 2012, this mechanism for funding is no longer available. If a new COP were to be considered by the Town, an ongoing funding source (e.g., parcel tax, increased sales tax, or increased transient occupancy tax) would need to be identified to make the annual debt service payment out of Town's annual operating budget.

DISCUSSION (cont'd):

**Revenue Options Subject to Voter Approval**

Local agencies may impose taxes, subject to voter approval, using a variety of methods. Pursuant to Proposition 218, these taxes are classified as either “general” or “special.”

Whether the ballot measure requires a simple majority (50% + 1 vote) or a super majority (two-thirds of those voting in the affirmative) depends upon the ballot language and whether the question is placed upon the ballot as a general tax increase or a special tax increase

A “general tax” may be used for any public purpose — the funds are fully discretionary and may be deposited into the General Fund. A majority vote (50%+1) of the electorate is required to impose, increase, or extend a general tax.

A “special tax” is a tax imposed for a specific purpose. For example, some cities dedicate tax revenues for the payment of law enforcement or street maintenance costs rather than using the taxes for the general operations of government. A two-thirds majority of voters is required to impose, increase, or extend a tax for a specific purpose. Special tax revenues must be accounted for in a separate fund.

General taxes may only be put on the ballot at the same general election when the Town Council election is held, unless the Council unanimously finds that there is an urgent need to impose the tax measure. Upon such unanimous declaration, the general tax measure may be put before the voters at a special election. Special taxes may be placed before the electorate at any time, either during a general election or in a special election.

If Council would like to move forward with any of these initiatives, staff recommends that the Council establish an Ad Hoc Citizen Committee with two Council Members and three Los Gatos residents to work with staff to study the issues, seek public input (including a community survey), and report back to Council with a recommendation and drafted ballot language, if any. Staff’s recommended timeline is as follows:

- March 2016 – Citizen Committee presents report and draft language to Council
- April 2016 – Further Consideration by Town Council of draft language for ballot measures and authorizing Ordinances and Council Resolution
- June 2016 – Approval of Town Council Resolution placing revenue generating measure on November 2016 election

Any initiative passing with a vote of the electorate would begin to generate additional revenue for the Town in January 2017.

DISCUSSION (cont'd):

The following six new revenue options, all requiring voter approval, have been identified for Council consideration:

- Assessment Districts
- Utility User Tax (UUT)
- Increased Transient Occupancy Tax (TOT)
- Increased Sales Tax
- Parcel Tax – General or Special
- General Obligation Bonds

To the extent possible, staff has gathered information from in-county jurisdictions to provide comparative information for Council to use in assessing new taxing mechanisms for the Town.

*Assessment Districts*

An Assessment District is a special district that includes property that will receive direct benefit from new public improvements or from the maintenance of existing public improvements. The most common types of assessments are for roads, storm water, parks, landscaping, and street lighting. Formation of an Assessment District requires voter approval, which must be done in the form of a mailed ballot. Assessment Districts require that at least as many ballots (as weighed by the amount of the assessment against the parcel submitting the ballot) are returned in favor of the assessment as are returned in opposition to the assessment.

Each property is assessed a certain amount based on the percentage of benefit received by the property. Factors that determine the amount of benefit received may include the size of the lot or the proximity to the improvement being financed. The collection of the assessment charges occurs through County property tax collections, and is earmarked for the special assessment district as defined. Unless specified by a sunset clause, the collection will continue into the future at a minimum growth allowable by Proposition 13. A CPI (consumer price index) may also be added to the collection so as to keep revenues growing at a rate equal to expenditures.

*Utility User Tax (UUT)*

Government Code Section 37100.5 authorizes cities to collect a utility user's tax on electric, gas, cable television, water, and telephone services. The tax is collected by the utility as part of its regular billing and then remitted to the Town. The tax rate set by the Town Council is typically defined by the voter referendum used to authorize the tax. Statewide, there are approximately 150 cities and 4 counties with UUTs. The particular utility to which the tax is applied varies. In some cities, different rates apply to residential versus commercial users. The most common rate is 5%, applied broadly among many types of utilities. The average rate is 5.5%. Most large cities have UUTs, meaning roughly half of California residents and businesses pay a utility user tax.

DISCUSSION (cont'd):

An UUT may be imposed as a special tax earmarked for a specific purpose. However, all California cities impose the UUT as a general tax to be used for a variety of municipal service needs.

The Town of Los Gatos does not have any UUT's, however some in-county jurisdictions do impose UUTs. Staff's survey of the 14 in-county jurisdictions found that:

- **Intrastate Only Telephone UUT** – City of Sunnyvale imposes a 2% tax and is the only Santa Clara County (SCC) jurisdiction to do so.
- **Telephone UUT** – Imposed by Cupertino, Los Altos, Palo Alto, San Jose, Gilroy and Mountain View at rates ranging between 2.4% in Cupertino to 4.75% in Palo Alto.
- **Electricity UUT** – Imposed by Cupertino, Los Altos, Palo Alto, San Jose, Gilroy, Mountain View and Sunnyvale at rates ranging between 2.0% in Sunnyvale to 5.0% in Palo Alto, San Jose, and Gilroy.
- **Gas UUT** - Imposed by Cupertino, Los Altos, Palo Alto, Gilroy, Mountain View, San Jose, and Sunnyvale at rates ranging between 2.0% in Sunnyvale to 5.0% in Palo Alto, San Jose, and Gilroy.
- **CATV UUT** – Imposed by Cupertino, Los Altos, and Gilroy at rates ranging between 2.4% in Cupertino to 4.5% in Gilroy.
- **Water UUT** – Imposed by Cupertino, Los Altos, Palo Alto, and San Jose at rates ranging between 2.4% in Cupertino to 5.0% in both Palo Alto and San Jose.

The Town could generate approximately \$2,000,000 in additional revenue should UUT's be imposed for telephone, gas, electricity and water.

***Increased Transient Occupancy Tax (TOT)***

The Town currently collects TOT at a rate of 10% per rental by all entities renting lodging for 30 days or less. Those taxes are remitted monthly or quarterly to the Town, and that revenue stream accounts for 4.0% of the General Fund revenues, budgeted for \$1.5 million for FY 2015/16. An increase from the current 10% to 11% will result in approximately \$150,000 annually in increased TOT revenues. An increase to 12% would result in approximately \$300,000 annually in increased TOT revenues.

The average TOT in SCC is 11%, with Palo Alto being the highest at 14%, followed by Campbell and Cupertino at 12%. The City of Gilroy has the lowest TOT at 9%. Because TOT taxes short-term rentals, it is primarily non-residents who pay this tax.

A TOT may be imposed as a special tax earmarked for a specific purpose. However, all other cities in California impose the TOT as a general tax to be used for a variety of municipal service needs at the discretion of the Town Council.

DISCUSSION (cont'd):

***Increased Sales Tax***

California has many special taxing jurisdictions (districts), which are funded by a transaction (sales) and use tax rate that is added to the standard statewide rate of 7.50%. The tax rates for these districts range from 0.10% to 1.0% per district. In some areas, there is more than one district tax in effect (Capitola, El Cajon, El Cerrito, Eureka, Ft Bragg, Nevada Town, Placerville, Santa Rosa, Sebastopol and Woodland). In others, there is no district tax in effect. The Town of Los Gatos does not have a sales tax add-on. An increase in sales tax would minimize the burden on local residents because those who visit the community pay approximately one-third of sales taxes paid within the Town.

A Sales Tax increase may be imposed at a rate of 0.25% or a multiple thereof. The ordinance proposing the tax must be approved by majority vote of the voters in the city if the tax is for general purposes or two-thirds vote of all members of the governing body if the tax is for a specific purpose. The maximum combined rate of transactions and use taxes in any location may not exceed 2%. Currently, Santa Clara County has transactions and use tax in the amount of 1.25%.

The City of Campbell is the only SCC jurisdiction that has a Sales Tax add-on at 0.25%. With a 0.25% add-on the Town is estimated to generate approximately \$2,000,000 in additional sales tax revenue annually.

***Parcel Tax – General or Special***

A parcel tax (otherwise known as a property-tax override) is a special non-ad valorem (non-value based) tax on parcels of property generally based on either a flat per-parcel rate or a variable rate depending on the size, use, or number of units on the parcel. However, since this tax is not based on the value of the property, it is a “fixed” tax. Parcel taxes require two-thirds voter approval and are imposed for any number of purposes, including funding police and fire services, clean water watershed management and flood control, and neighborhood improvement and revitalization. There are approximately 10,000 taxable parcels in the Town. Therefore a \$100 parcel tax would generate approximately \$1.0 million in new revenue which could be designated for capital projects.

***General Obligation Bond***

General Obligation (GO) bonds are secured by a pledge of revenues legally available to the municipality. The bonds are typically secured by an annual property tax levy on real property equal to the annual debt service on the bonds. As the property tax levy on real property is considered to be the most secure of debt issuances a municipality can make, the ratings for GO bonds are usually the highest rated bonds a city can issue. The higher ratings lowers the cost of borrowing (interest rate paid to the bondholders), which can lead to greater amounts issued at a lower cost. The bonds are a “general obligation” and as such the levy is usually made against all taxable properties in the city.

CONCLUSION:

While the Town's solid financial status allows for the use of some existing reserves to fund specific projects such as Almond Grove street rehabilitation project in the short-term, the need for reliable ongoing sources of funds for other street improvements, street lighting, utility replacements, building maintenance, etc. warrant a review of the above new sources and serious consideration of an action plan to generate additional capital improvement and related maintenance funds. Other jurisdictions have done so. Therefore, staff recommends the following:

1. Identify specific funding options for further exploration.
2. If specific funding options requiring voter approval are identified by the Town Council, establish an Ad Hoc Citizen Committee with two Council members and three Los Gatos residents to conduct the exploration of the funding options; and
3. Appoint two Council members to the newly formed Ad Hoc Citizen Committee and initiate a recruitment for the resident members of the Committee with the intention of interviewing and selecting members at or before the October 20, 2015 Town Council meeting.

COORDINATION:

The preparation of this report was done in coordination with staff from the Department of Finance, Town Manager's Office, Town Attorney, and Department of Parks and Public Works.

FISCAL IMPACT:

A variety of on-going new revenue sources have been identified for Town Council consideration. Depending on which revenue sources are identified for further consideration, new dedicated capital projects revenues of \$1 million to \$4 million dollars annually.

ENVIRONMENTAL ASSESSMENT:

This item is not a project defined under CEQA, and no further action is required.



MEETING DATE: 09/15/15  
ITEM NO: 6

COUNCIL AGENDA REPORT

ADDENDUM

DATE: SEPTEMBER 14, 2015

TO: MAYOR AND TOWN COUNCIL

FROM: LAUREL PREVETTI, TOWN MANAGER

A handwritten signature in cursive script, appearing to read "Laurel Prevetti".

SUBJECT: LONG RANGE CAPITAL FUNDING OPTIONS:

- A. IDENTIFY SPECIFIC FUNDING OPTIONS FOR FURTHER EXPLORATION;
- B. IF SPECIFIC FUNDING OPTIONS REQUIRING VOTER APPROVAL ARE IDENTIFIED BY THE TOWN COUNCIL, ESTABLISH AN AD HOC CITIZEN COMMITTEE INCLUDING TWO COUNCIL MEMBERS AND THREE LOS GATOS RESIDENTS TO CONDUCT THE EXPLORATION OF THE FUNDING OPTIONS; AND
- C. APPOINT TWO COUNCIL MEMBERS TO THE NEWLY FORMED AD HOC CITIZEN COMMITTEE AND INITIATE THE RECRUITMENT FOR THE RESIDENT MEMBERS OF THE COMMITTEE WITH THE INTENTION OF INTERVIEWING AND SELECTING MEMBERS AT OR BEFORE THE OCTOBER 20, 2015 TOWN COUNCIL MEETING.

REMARKS:

This morning, the attached correspondence was received related to this agenda item.

Attachment:

1. Correspondence received through 11:00 a.m. Monday, September 14, 2015

PREPARED BY: STEPHEN CONWAY  
Director of Finance and Administrative Services

Reviewed by: AC Assistant Town Manager PLW Town Attorney SC Finance

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**From:** John Shepardson <shepardsonlaw@me.com>  
**Sent:** Monday, September 14, 2015 9:10 AM  
**To:** Laurel Prevetti  
**Subject:** Fwd: Points for 9/15/15 Meeting

Sent from my iPhone

Begin forwarded message:

**From:** John Shepardson <shepardsonlaw@me.com>  
**Date:** September 14, 2015 at 9:05:38 AM PDT  
**To:** Marcia Jensen <MJensen@losgatosca.gov>, BSpector <BSpector@losgatosca.gov>, Steven Leonardis <SLeonardis@losgatosca.gov>, Marico Sayoc <msayoc@losgatosca.gov>, Rob Rennie <rrennie@losgatosca.gov>, Council <Council@losgatosca.gov>, Carl Guardino <cguardino@svlg.org>, Mike Wasserman <Mike.Wasserman@bos.sccgov.org>, Judy Peterson <jpeterson@community-newspapers.com>, Diana Abbati <dabbati@jgusd.k12.ca.us>  
**Subject:** Points for 9/15/15 Meeting

1. With exploding traffic, why another 66K in commercial at N. 40? Getting to top of bottle? Add Albright, Dell and now more Good Sam:

Quoting from <http://www.bizjournals.com/sanjose/news/2015/07/03/samaritan-medical-center-eyes-major-expansion.html>

#### COMMERCIAL REAL ESTATE HUB

##### Samaritan Medical Center eyes major expansion

Jul 3, 2015, 3:00am PDT Updated Jul 7, 2015, 3:20pm PDT

The private office complex, which sprawls along Samaritan Drive next to Good Samaritan Hospital in San Jose, is at the beginning stage of a new 20-year master plan that would add 365,000 square feet of net-new medical office space.

2. I predict someone will be seriously injured or killed on N. Santa Cruz. People don't go 15 mph, we don't enforce and pedestrians are shielded by planter areas at crosswalks. Most crosswalks are designed for easy viewing--ours are not. We need to remove planters, add mid street signs or both. Add dark and children and greater risk.

3. Infrastructure funding problems...solution.. Third party review of PD budget and entire budget. Staff naturally is biased. Do we allow students to set their own grades? Gov of, by, and for people. With savings of \$6M a year and safer community (Sara no 5, Cup 22, LG not in top 50), the people will opt for changes. Alternative, cut \$4M from police budget, it's still \$1M bigger than Cup and \$6m bigger than Sara. We r destroying the Town with an excessive PD budget. We outsource Fire already.

4. Outsource Lib to County and potentially save \$1M a year.
5. \$43N unfunded pension liabilities. Don't forget. Greater than infrastructure of \$24M. Drag on town services. Need to thoroughly explore.
6. Need Danville Traffix program.
7. Smart traffic lights.
8. Pylons and curbs for bike lanes.
9. Allow people to ride on sidewalks. They already do on University. Few people use nondowntown sidewalks.
10. Make N. Santa Cruz one way. Paint light green. Same with AG.
11. Increase fire protection. Global warming.
12. LG have own water recycle plant.
13. All town buildings have solar.
14. More bike racks.
15. Town has very limited info on hiring practices for African-American police officers. My best info is only one in last 51 years. Causes?
16. Raise minimum wage to \$14 per hour. The state and national rates are inadequate. Think about the dishwashers while dinning on \$100 diners.
17. Open east of University to day parking like AG. This would help Old Town businesses.
18. Congrats to the Police Foundation for amending their website.
19. Does Netflix challenge County Tax Assessor?
20. How much does Netflix donate to schools?
21. Our schools are a prime draw for the community. Schools decline, property values decline. In a highly competitive world, education is paramount. The additional charge to developers comes back in a more attractive market to build in. Silicon Valley is based on high education.

John Shepardson



MEETING DATE: 09/15/15  
ITEM NO: 6

COUNCIL AGENDA REPORT

DESK ITEM

DATE: SEPTEMBER 15, 2015

TO: MAYOR AND TOWN COUNCIL

FROM: LAUREL PREVETTI, TOWN MANAGER

*Laurel Prevetti*

SUBJECT: LONG RANGE CAPITAL FUNDING OPTIONS:

- A. IDENTIFY SPECIFIC FUNDING OPTIONS FOR FURTHER EXPLORATION;
- B. IF SPECIFIC FUNDING OPTIONS REQUIRING VOTER APPROVAL ARE IDENTIFIED BY THE TOWN COUNCIL, ESTABLISH AN AD HOC CITIZEN COMMITTEE INCLUDING TWO COUNCIL MEMBERS AND THREE LOS GATOS RESIDENTS TO CONDUCT THE EXPLORATION OF THE FUNDING OPTIONS; AND
- C. APPOINT TWO COUNCIL MEMBERS TO THE NEWLY FORMED AD HOC CITIZEN COMMITTEE AND INITIATE THE RECRUITMENT FOR THE RESIDENT MEMBERS OF THE COMMITTEE WITH THE INTENTION OF INTERVIEWING AND SELECTING MEMBERS AT OR BEFORE THE OCTOBER 20, 2015 TOWN COUNCIL MEETING.

REMARKS:

After the Addendum was distributed on September 14, 2015, staff received the attached public comment.

Attachment 1 (Previously received with Addendum on September 14, 2015):

1. Correspondence received through 11:00 a.m. Monday, September 14, 2015

Attachment received with this Desk Item.:

2. Correspondence received through 11:00 a.m. Monday, September 15, 2015

PREPARED BY:

*Stephen Conway*  
STEPHEN CONWAY

Director of Finance and Administrative Services

Reviewed by: N/A Assistant Town Manager N/A Town Attorney N/A Finance

---

**Subject:** FW: Points for 9/15/15 Meeting  
**Attachments:** LG-Sept1515TC.pptx

**From:** John Shepardson [<mailto:shepardsonlaw@me.com>]  
**Sent:** Monday, September 14, 2015 11:03 AM  
**To:** Laurel Prevetti  
**Subject:** Re: Points for 9/15/15 Meeting

Laurel:

Please add to package.

JS

ATTACHMENT 2

## FINANCIAL PROBS IN LG

- General Fund savings...has fallen short of the funding needed to support future annual infrastructure maintenance and to construct new facilities. LG STAFF REPORT 9/15/15

## ALMOND GROVE APPROACH

- The one -time funds include the use of excess reserves and internal service funds ( e.g., equipment replacement). Quoting LG Staff Report 9/15/15

- With increasing costs and growing infrastructure needs, the Town Council directed staff to prepare a list of additional revenue options specifically dedicated to capital funding sources. Quoting from LG Staff Report 9/15/15

## TAX COMMUNITY

- 1) Sale or Lease of Property
- 2) Taxation of Short-Term Vacation Rentals (\$100K, More traffic)
- 3) Commercial Property Business License (Downtown already challenged, costs passed onto tenants, drive out business, \$100K)
- 4) Business License Tax Audit and Amnesty Program (\$80K)
- 5) Sidewalk Repair Cost Sharing (\$150K)
- 6) Change in Refuse Vehicle Impact Fee (\$120K)
- 7) Certificates of Participation (e.g., parcel tax, increased sales tax, or increased transient occupancy tax)

## POLICE BUDGET

- WHAT ABOUT CONSIDERING OUR \$15,000,000 POLICE BUDGET THAT IS 42% OF OUR TOTAL EXPENDITURE BUDGET? WE COULD POTENTIALLY SAVE \$6.2M A YEAR AND BE AS SAFE OR SAFER THAN WE ARE NOW.
- MORE PROBLEMS: WHAT ABOUT OUR \$43M IN UNFUNDED PENSION LIABILITIES?

## 2 BASIC FACTORS

- 1. SAFETY
- 2. FINANCIAL COST

## SAFETY COMPARISON

- SARATOGA RANKED NO. 5 SAFEST CITY IN STATE (SHERIFF) (Survey by Safewise, a home security company)
- CUPERTINO 22 (SHERIFF)
- LOS GATOS NOT IN TOP 50

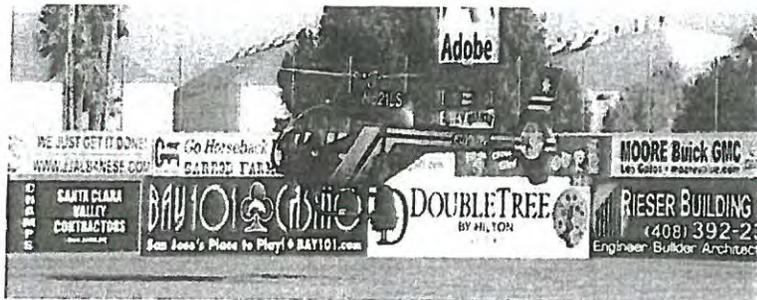
## LG V. CUPERTINO (RESPONSE TIMES)

- LG/MS (34K) Cupertino (60K)
- (SHERIFF RESPONDS FASTER THAN LGPD)
- **Calls—Priority 1      4:30 (LG)      4:54**
- **Calls—Priority 2      8:27              6:33 (SD)**
- **Calls—Priority 3      13:12             10:31 (SD)**

## SHERIFF ROBOTICS



## SHERIFF HELICOPTER



## FINANCIALS: LG V. SARA

- 1. LGPD \$15M (42% OF TOWN BUDGET)
- 2. SARATOGA'S (SHERIFF) \$5M
- 3. LG costs **\$10M MORE**

## LG V. CUPERTINO (SHERIFF)

- 1. LGPD \$15M
- 2. CUPERTINO \$10M
- 3. LG Costs **\$5M MORE ALMOST  
DOUBLE THE PEOPLE**

## (Apples to Apples)

- Approx. Budgeted Cost per Citizen of Police Department
- Saratoga \$4.9M divided by 31K = \$158/Cit
- Cupertino 10.2M divided by 58K = \$175/Cit
- Los Gatos \$15M divided by 34K = \$441/Cit

WHY SWITCH? WHY LOOK FOR COST SAVINGS?

**OPPORTUNITY COSTS**

**(\$ FOR POLICE CUTS INTO  
OTHER TOWN SERVICES)**

LG TODAY

- \$24,000,000 IN UNFUNDED TOWN REPAIRS

NEED \$ TO FIX ALMOND GROVE—  
Bond passed in 1991—24 year wait



## Danville's Traffic Congestion

- Quoting from [http://www.danville.ca.gov/Services/Traffic-and-Transportation/Traffic-Concerns/Neighborhood Traffic Management Program](http://www.danville.ca.gov/Services/Traffic-and-Transportation/Traffic-Concerns/Neighborhood%20Traffic%20Management%20Program)
- The Town recognizes that automobile traffic poses one of the greatest threats to the quality of life of its citizens.

## Danville's Traffix Bus Program

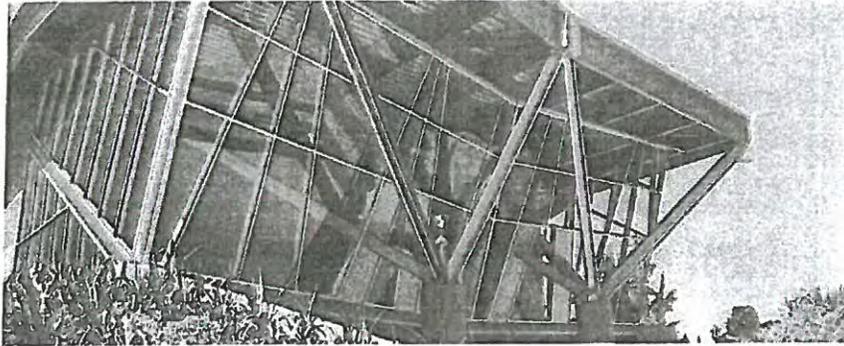


• TAX CUT

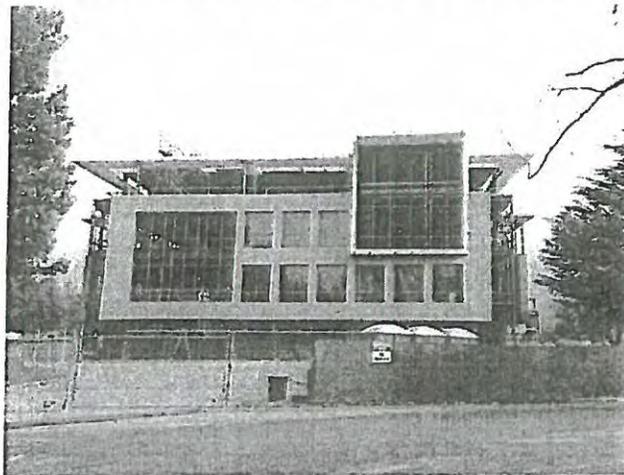
NEW COMMUNITY CENTER



## NEW PERFORMING ARTS CENTER



## END LG DEPENDENCY ON BIG PROJECTS FOR TAX \$ TO OPERATE



## RHNA—STATE-MANDATED HOUSING

- TOWN NEEDS MONEY = BIG COMMERCIAL PROJECTS = STATE-MANDATED HOUSING (619) (& MORE STUDENTS) = HOUSING NET DRAW ON TOWN RESOURCES = MORE BIG COMMERCIAL PROJECTS

## HAPPY CAMPERS

- . Cupertino (Apple Computer), Saratoga & Los Altos Hills are **very satisfied**.
- City Councils voted unanimously to re-contract with the Sheriff—Republicans and Democrats agree.



## MILLIONS



- Potential savings of ***\$6M dollars annually.***
- 20 years = **\$120M**
- **50 years = \$300M.**
- \$ for Almond Grove, garages for businesses in downtown (Sales tax income Apple Store), youth & senior services, traffic mitigation, buses and shuttles to reduce traffic, community center and performing arts centers, etc.
- Independent Expert--Former LG Town Manger Dave Knapp is a convert to Sheriff—Says Municipalities would be “shocked” at savings

## More Sheriff Benefits

- Sheriff effectively respond to terrorism
- LGPD Officers re-hired by Sheriff
- Chose Police Chief—Keep Matt Frisby.
- Reduce Town liability Police misconduct.
- Contract for service levels we want

## CONCLUSION

- Get most “Bang for the buck”. Greatest good for greatest number.
- Ask Sheriff to make presentation.
- Conduct comp review of Police Budget.
- Citizens email TC members & call for independent review.

Public Hearing Item #5 – continued

**VOTE: Motion passed unanimously.**

**MOTION: Motion by Council Member Marico Sayoc to bifurcate Attachment 7 with one resolution containing the language in sections 1 through 6, and a second resolution containing the language in sections 7 through 12; include the title change “A Resolution of the Town Council of the Town of Los Gatos Supporting the Board of Trustees of the Los Gatos Union School District Efforts to Relieve Overcrowding in its Schools” suggested by the Town Attorney; and return to Council for final approval on October 6, 2015. **Seconded by Vice Mayor Barbara Spector.****

**VOTE: Motion passed unanimously.**

Recess at 8:54 p.m.

Reconvened at 9:04 p.m.

#### **OTHER BUSINESS**

6. Long range capital funding options:
  - a. Identify specific funding options for further exploration;
  - b. If specific funding options requiring voter approval are identified by the Town Council, establish an ad hoc Citizen Committee including two Council Members and three Los Gatos residents to conduct the exploration of the funding options; and
  - c. Appoint two Council Members to the newly formed ad hoc Citizen Committee and initiate the recruitment for the resident members of the committee with the intention of interviewing and selecting members at or before the October 20, 2015 Town Council Meeting.

Laurel Prevetti, Town Manager, Les White, Senior Advisor to the Town, and Jennifer Callaway, Interim Assistant Town Manager, presented the staff report.

Opened and closed Public Comment at 9:12 p.m.

Council discussed the matter and voted to explore the potential revenue enhancements as follows:

Options that Council has authority to enact by majority vote after due notice:

- Sale or Lease of Property – no direction since already being explored
- Taxation of Short-Term Vacation Rentals – three votes (Mayor Marcia Jensen and Council Members Rob Rennie and Marico Sayoc)

Other Business Item #6 – continued

- Commercial Property Business License – one vote (Council Member Marico Sayoc)
- Business License Tax Audit and Amnesty Program – five votes
- Sidewalk Repair Cost Sharing – no votes
- Change in Refuse Vehicle Impact Fee – five votes
- Certificates of Participation – five votes

and

Options requiring voter approval:

- Assessment Districts – one vote (Mayor Marcia Jensen)
- Utility User Tax (UUT) – four votes (Vice Mayor Barbara Spector and Council Members Steve Leonardis, Rob Rennie, and Marico Sayoc)
- Increased Transient Occupancy Tax (TOT) – five votes
- Increased Sales Tax – no votes
- Parcel Tax – General or Special – no votes
- General Obligation Bonds – no votes

**MOTION:**                    **Motion by Council Member Steve Leonardis** to establish an Ad Hoc Citizen Committee with two Council Members, appointed by the Mayor, and three members of the public. **Seconded** by Council Member Rob Rennie.

**VOTE:**                      **Motion passed unanimously.**

7. PPW Job No. 13-31 – Almond Grove Street Rehabilitation Project

- a. Direct staff to proceed with an engineered asphalt overlay solution with the recommended curb line design of four foot tree planter areas and replacing unsuitable street trees as identified.
- b. Approve an amendment to the Nichols Consulting Engineers (NCE) agreement to include \$35,000 for design changes.
- c. Approve the project schedule delivering the project within four to five years.
- d. Approve estimated funding allocations as identified in Table A of Attachment 4.

Lisa Petersen, Town Engineer, Jen Callaway, Interim Assistant Town Manager, and Matt Morley, Director of Parks and Public Works, presented the staff report.

Opened Public Comment at 10:06 p.m.

**Abbreviated Presidential General Election Calendar**  
**November 8, 2016**  
**Santa Clara County**

<b>DATES</b>	<b>ACTIVITIES / DOCUMENTS</b>
July 6, 2016 (E – 125)	<b><u>DUE DATE FOR RESOLUTIONS FOR GOVERNING BOARD ELECTIONS</u></b> Deadline for jurisdictions to submit resolutions for a governing board election.
July 18, 2016 (E – 113)	<b><u>NOMINATION PERIOD OPENS</u></b> First day candidates may pick up nomination documents either at the district office or at the Office of the Registrar of Voters.
August 10 through November 8, 2016 (E – 90 to E)	<b><u>CONTRIBUTION/INDEPENDENT EXPENDITURES</u></b> Sums of \$1000 or more to/from a single source must be reported within 24 hours. The Independent Expenditure report is required only for committees (not candidate controlled) that make independent expenditures totaling \$1,000 or more to support or oppose a single candidate or a single ballot measure.
<b>August 12, 2016</b> (E – 88)	<b><u>NOMINATION PERIOD CLOSES *</u></b> Deadline to file (in the Office of the Registrar of Voters only) all required nomination documents.  <b><u>WITHDRAWAL OF CANDIDATE</u></b> No candidate shall withdraw after this date for offices which do not have an extension period.  <b><u>DUE DATE FOR MEASURE RESOLUTIONS AND TAX RATE STATEMENTS *</u></b> Last day for jurisdictions to file a resolution calling for a measure election, and if applicable, tax rate statements.
August 13 through August 17, 2016 (E – 87 to E – 83)	<b><u>EXTENSION PERIOD *</u></b> If an incumbent fails to file a Declaration of Candidacy by August 12 <sup>th</sup> for his or her office, there will be a 5-calendar-day extension during which any candidate, other than the incumbent, may file or withdraw from said office.
<b>August 16, 2016</b> (E – 84)	<b><u>DUE DATE FOR ARGUMENTS *</u></b> Deadline set by the Registrar of Voters for submitting arguments in favor of and against a measure.
August 18, 2016 (E – 82)	<b><u>RANDOMIZED ALPHABET DRAWING</u></b> This day the Secretary of State and the local elections official will conduct a drawing of letters of the alphabet to determine the order in which candidates appear on the ballot.
<b>August 23, 2016</b> (E – 77)	<b><u>DUE DATE FOR REBUTTALS AND IMPARTIAL ANALYSES *</u></b> Deadline set by the Registrar of Voters for submitting rebuttals to arguments in favor of and against and the impartial analysis.

**Abbreviated Presidential General Election Calendar**  
**November 8, 2016**  
**Santa Clara County**

<b>DATES</b>	<b>ACTIVITIES / DOCUMENTS</b>
September 12 through October 25, 2016  (E – 57 to E – 14)	<b><u>WRITE-IN CANDIDACY OPENS AND CLOSES</u></b> Time frame for write-in candidates to obtain and file nomination documents in the Office of the Registrar of Voters.
September 29, 2016  (E – 40)	<b><u>F.P.P.C. 1<sup>st</sup> PRE-ELECTION STATEMENT DUE</u></b> Deadline for financial disclosure report Form 460 covering the period of 7-1-16** to 9-24-16.
October 11, 2016***  (E – 29)	<b><u>FIRST DAY FOR MAILING OF VOTE BY MAIL BALLOTS</u></b> First day of mailing of Vote by Mail ballots.
October 24, 2016  (E – 15)	<b><u>LAST DAY TO REGISTER TO VOTE FOR NOVEMBER ELECTION</u></b> Deadline to register to be eligible to vote in the November 8, 2016 election.
October 27, 2016  (E – 12)	<b><u>F.P.P.C. 2<sup>nd</sup> PRE-ELECTION STATEMENT DUE</u></b> Deadline for financial disclosure report Form 460 covering the period of 9-25-16** to 10-22-16.
November 1, 2016  (E – 7)	<b><u>LAST DAY TO REQUEST VOTE BY MAIL BALLOT BY MAIL</u></b> Deadline to submit a request for a Vote by Mail ballot to be mailed to voter.
NOVEMBER 8, 2016  (E)	<b><u>ELECTION DAY</u></b> Polls are open from 7:00 a.m. to 8:00 p.m.
December 8, 2016  (E + 30)	<b><u>OFFICIAL CANVASS OF VOTE</u></b> Registrar of Voters to certify election results by December 8, 2016.

This calendar may not contain all of a candidate's or district's filing requirements. The Office of the Registrar of Voters is not open for filings on Saturday, Sunday or holidays.

\* Refer to California Elections Code §§9190, 9295 and 13313 for details of public examination periods and writ of mandate.

\*\* The period covered by any statement begins on the day after the closing date of the last statement filed, OR January 1<sup>st</sup>, if no previous statement has been filed.

\*\*\* Due to public holiday.

## AD HOC CITIZEN COMMITTEE

The purpose of the Committee is evaluate and provide recommendations to the Town Council regarding potential revenue sources that require voter approval (i.e., utility taxes and an increase to the Town's Transient Occupancy Tax)

<b>Name</b>	<b>Qualification</b>	<b>Length of Term</b>	<b>Date of Appointment</b>	<b>Date current term expires</b>
Steve Leonardis	Town Council Member	Reviewed annually		
Marico Sayoc	Town Council Member	Reviewed annually		
Lee Fagot	Resident	8 Months	10/20/2015	8/31/2016
Mark Robinson	Resident	8 Months	10/20/2015	8/31/2016
Jak Van Nada	Resident	8 Months	12/15/2015	8/31/2016
Laurel Prevetti	Staff Liaison			
Steve Conway	Staff Liaison			
Christina Gilmore	Staff Liaison			
Shelley Neis	Staff Liaison			
Gitta Ungvari	Staff Liaison			